

Arun District Council

REPORT TO:	Annual Meeting of the Council – 15 May 2024
SUBJECT:	Representation on Outside Bodies 2024-2025
LEAD OFFICER:	Daniel Bainbridge, Group Head of Law and Governance
LEAD MEMBER:	Leader of the Council
WARDS:	All
CORPORATE PRIORITY / POLICY CONTEXT / CORPORATE VISION: This report seeks council's approval to approve the list of Members to be appointed to Outside Bodies, in line with Council Procedure Rule 30.1 of the Constitution.	
DIRECTORATE POLICY CONTEXT: Responsibility for these matters sits within the remit of the Group Head of Law & Governance.	
FINANCIAL SUMMARY: There are no financial implications associated with this report.	

1. PURPOSE OF REPORT

- 1.1 In accordance with Council Procedure Rule 30.1 of the Council's Constitution, to approve the list of Members to be appointed to Outside Bodies, which will be circulated separately.

2. RECOMMENDATIONS

- 2.1 The Council is asked to resolve as follows:

1. Subject to any updates given at the meeting, to approve the appointments on representation to Outside Bodies for 2024-2025 as set out in Appendix 1, which will be circulated separately.

3.0 EXECUTIVE SUMMARY

- 3.1 In order to effectively represent the District of Arun, Councillors, need to be aware of matters which impact both Arun, as a District, as well as the organisation itself. There are a number of key external organisations with are independent of the Council to which the Council make appointments in order that it can create and maintain effective partnerships with those organisations and their members.
- 3.2 This report is set out in Appendix 1 [to be circulated separately] and following consultation and agreement with the Group Leaders, the Council's appointment to Outside Bodies for 2024-2025 are listed which the Council is asked to approve.

4.0 DETAIL

- 4.1 The Council is asked to approve the appointments on representation to Outside Bodies for 2024-2025 as set out in Appendix 1, which will be circulated separately.
- 4.2 It is expected that each Committee will receive feedback reports from those Outside Bodies relevant to the Committee's Terms of Reference and that for the Member(s) appointed to sit on these outside bodies, the Committees will need to report any issues requiring action to the Council as appropriate. Each Committee workplan is expected to make provision for reports from outside bodies.
- 4.3 To facilitate this kind of reporting and feedback the Council's representative(s) on Outside Bodies will normally be expected to be either the Chair or a Member of the appropriate Committee, but this is not always achievable.

5.0 CONSULTATION

- 5.1 The Group Head of Law and Governance has consulted with all Group Leaders.

6.0 OPTIONS / ALTERNATIVES CONSIDERED

- 6.1 The Council could decide to not support the appointments and request alternatives. Failure to agree the Appointments to representation on Outside Bodies for 2024-25 would mean that the Council would not be complying with its Council Procedure Rules. This would also impact upon its partnership working and reputation with those bodies.

7.0 COMMENTS BY THE INTERIM GROUP HEAD OF FINANCE/SECTION 151 OFFICER

- 7.1 There are no financial implications associated with this report.

8.0 RISK ASSESSMENT CONSIDERATIONS

- 8.1 The risk is that the Council would not be working to its Council Procedure Rules as confirmed in the Council's Constitution.

9.0 COMMENTS OF THE GROUP HEAD OF LAW AND GOVERNANCE & MONITORING OFFICER

- 9.1 The legal and governance position is set out within the body of this report.

10.0 HUMAN RESOURCES IMPACT

- 10.1 None associated with this report.

11.0 HEALTH & SAFETY IMPACT

11.1 None associated with this report.

12.0 PROPERTY & ESTATES IMPACT

12.1 None associated with this report.

13.0 EQUALITIES IMPACT ASSESSMENT (EIA) / SOCIAL VALUE

13.1 None associated with this report.

14.0 CLIMATE CHANGE & ENVIRONMENTAL IMPACT/SOCIAL VALUE

14.1 None associated with this report.

15.0 CRIME AND DISORDER REDUCTION IMPACT

15.1 None associated with this report.

16.0 HUMAN RIGHTS IMPACT

16.1 None associated with this report.

17.0 FREEDOM OF INFORMATION / DATA PROTECTION CONSIDERATIONS

17.1 None associated with this report.

CONTACT OFFICER:

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Job Title: Group Head of Law and Governance

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BACKGROUND DOCUMENTS:

None.